

## EQUAL OPPORTUNITIES MONITORING FORM

Short Street Productions Ltd are committed to ensuring that applicants and employees from all sections of the community are treated equally and not discriminated against on the grounds of gender, colour, race, nationality, marital or civil partnership status, religion or belief, sexual orientation, disability or age.

This form assists us in monitoring who is applying for employment with us, our adherence to equal opportunities best practice and our progress towards identifying any barriers to diversity among our workforce. These objectives comply with the requirements of the Equality Act 2010.

This form is used solely for monitoring purposes. It will be kept securely, and it will not be used for appointment and promotion decisions; it will not be accessible beyond the core management team; and it will be used in aggregate (all data is pooled together, and averages drawn from that) to help make evidence-informed policy decisions.

We would be grateful if you would fill in this form and return it with your application. You are not obliged to answer all the questions but the more information you supply, the more effective our monitoring will be. All information supplied will be treated in the strictest confidence. Thank you for your assistance.

Name: .....

Job applied for: .....

Date of application: .....

Where did you hear about the job for which you have applied?

What is your gender (please tick)?

Male

Female

Non-Binary

Other .....

Prefer not to say

Is your age between (please tick)?

16-24		25-34		35-44	
45-54		55-64		65 or over	

How would you describe your nationality and / or ethnicity (please tick)?

<b>White:</b>				<b>Black or Black British:</b>	
English		Northern Irish		Caribbean	
Welsh		Irish		African	
Scottish		Any other white background .....		Any other white background .....	
<b>Mixed race:</b>		<b>Asian or Asian British:</b>		<b>Another ethnic group:</b>	
White and Black Caribbean		Indian		Hispanic	
White and Black African		Pakistani		Arab	
White and Asian		Bangladeshi			
Any other white background .....		Any other white background .....		Any other white background .....	
How would you describe your sexual orientation (please tick)?					
Heterosexual		Bisexual		Lesbian	
Gay		Prefer not to say		Other .....	
How would you describe your religion (please tick)?					
My religion is: .....					
I am not religious					
Prefer not to say					
The Equality Act defines a disability as a "physical or mental impairment" which "has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities". An effect is long-term if it has lasted, or is likely to last, over 12 months or for the rest of the life of the person affected.					
Do you consider yourself to have a disability as defined under the Equality Act (please tick)?					
Yes		No			
I used to have a disability but have now recovered					
Choose not to say					

*If yes, please tick all that apply or use the free box.*

Autism spectrum disorder (eg Asperger syndrome)

Cognitive and learning difficulties (eg dyslexia)

Long term illness (12 months or more)

Hearing

Visual

Speech

Mobility

Physical

Mental ill health

Invisible disability

If not listed above, please specify below if you wish:

.....

Do you have any access requirements for interview / require reasonable adjustments in the workplace?

For the purposes of compliance with the Data Protection Act 1998, I hereby confirm that by completing this form I give my consent to Short Street Productions Ltd processing the data supplied above in connection with monitoring equal opportunities obligations. I also agree to the storage of this information on manual and computerised files.

Signed .....

Dated .....